Truro and Penwith Academy Trust is a supportive and collaborative organisation with one primary focus: the improvement of teaching an learning within Cornwall.

Job Title:	Nursery Practitioner		
Salary Range:	TPAT Point 4		
Base:	Alverton Woodland Nursery		
Responsible to:	Headteacher, Deputy Head, Early Years Lead, Nursery Lead, Room Leader		
Direct Supervisory Responsibility for:	N/A		
Important Functional Relationships:	Internal: Nursery Lead, Headteacher, Deputy Head, Early Years Lead, nursery staff, children		
Internal/External	<u>External</u> : School Governors, LA advisers and representatives, suppliers, parents, external support agencies, TPAT staff		

## Main Purpose of Job:

- To provide a high standard of physical, emotional, social and intellectual care for children in the setting.
- To give support to staff within the setting.
- To work as part of a team in order to provide an enabling environment in which all individual children can play, develop and learn.
- To build and maintain strong partnership working with parents to enable children's needs to be met.

## Main Duties and Responsibilities:

- In conjunction with other team members, effectively deliver the EYFS curriculum ensuring that the individual needs and interests of children in the setting are met
- In conjunction with other team members and under the direction of the Room Lead, provide a high quality of teaching and learning.
- Act as a key person to a small group of children, liaising closely with parents/carers and ensuring each child's needs are recognised and met.
- Observe and record children's progress under the direction of the Nursery Lead and Room Lead.
- Liaise closely with parents/carers, exchanging information about children's progress and encouraging parents' interest and involvement.
- Liaise with the SENDCo and other professionals as necessary
- Advise the DSL of any concerns over a child.
- Support nursery assistants, students and volunteers and all staff.
- Ensure the room is a safe environment for children, staff and others, that equipment is safe, standards of hygiene are high and health and safety procedures are implemented at all times.
- To be flexible around opening hours and working patterns to cover the nursery's needs

## **General/Other:**





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- To ensure that children's needs are prioritised and to have a clear sight of how this role impacts on the school's and the Trust's pupils at all times
- To be aware of and adhere to all Trust, school and setting policies and procedures
- To keep completely confidential any information regarding the children, their families or other staff which is acquired as part of the job.
- To be responsible for your own continuing self-development and attend meetings as appropriate
- To undertake other duties appropriate to the post as required

## **Special Conditions related to the post**

The Trust is committed to safeguarding, promoting the welfare of children and to ensuring a culture of valuing diversity and ensuring equality of opportunities.

Successful applicants must be suitable to work with children and will need to undertake the following before commencing employment:

Enhanced Disclosure & Barring Service (DBS) Certificate with barred list information Receipt of two satisfactory employer references one of which must be from your current or most recent employer Satisfactory verification of relevant qualifications
Satisfactory health check

All new employees will be required to undertake mandatory training required by the Trust.





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Person	Essential	Desirable	Recruiting method
Specification:			
Education and	Good levels of literacy and numeracy		Application
Training			
	Completion of a recognised Early		
	Years and Childcare qualification (or		
	equivalent) of at least Level 2		
Skills and	Experience of working with children	Experience of working with	Application / Interview
Experience	within the EYFS.	children in a nursery or similar environment	/ Assessment
	Knowledge and understanding of		
	room organisation, learning		
	strategies and working with a free		
	flow environment.		
	Ability to evaluate learning needs		
	and provide learning opportunities		
	Sapple of		
	Good communication skills		
	Establish and develop effective		
	relationships with parents and the		
	community		
	Self-motivated, and able to work in a		
	team		
Specialist	Knowledge and understanding of the		Application / Interview
Knowledge and	EYFS curriculum and requirements.		/ Assessment
Skills			
	Knowledge of child development in		
	the Early Years		
Behaviours and	Demonstrates an awareness,		Application / Interview
Values	understanding and commitment to		/ Assessment / DBS
	the protection and safeguarding of		check
	children and young people		
	Demonstrates an awareness,		
	understanding and commitment to		
	equal opportunities and inclusion		

