



**Truro and Penwith  
Academy Trust**

## Vacancy Information Pack

<b>School Name:</b>	Perranporth Community Primary School
<b>Job Title:</b>	EYFS/KS1 Teaching Assistant

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## Perranporth School

<b>Job Title:</b>	EYFS/KS1 Teaching Assistant
<b>Pay Point / Pay Range:</b>	TPAT Point 4
<b>Full Time Equivalent Annual Salary:</b>	£20,436 (if paid over 52 weeks) pro rata
<b>Actual Annual Salary for this Role:</b>	£14,465.87
<b>Contract Type:</b>	Permanent Variable Hours
<b>Hours Per Week / Weeks Per Year</b>	Hours – 31.25 hours per week Working Weeks – 38 working weeks Paid Weeks – 43.699 paid weeks
<b>Closing Date:</b>	12 midnight on 2 <sup>nd</sup> October 2023
<b>Proposed Shortlisting Date:</b>	Friday 6 <sup>th</sup> October 2023
<b>Proposed Interview Date:</b>	Friday 13 <sup>th</sup> October 2023

### EYFS/KS1 Teaching Assistant

Perranporth Community Primary School is an ambitious and caring school always striving to improve and provide the best in teaching and learning for all our pupils. We are seeking to appoint an EYFS/KS1 Teaching Assistant to join our friendly team. We are looking for somebody with commitment, energy and drive to work closely with staff and to provide positive learning experiences for all our pupils.

This post is suitable for experienced candidates or those new to the role. The Teaching Assistant position will complement the work of the EYFS and Year 1 Class Teachers, by taking responsibility for the delivery of agreed curriculum areas and providing intervention support to pupils too. This role will involve the planning, preparation and delivery of small group sessions.

We expect the successful candidate to:

- Be able to support in the delivery of high quality learning experiences for all pupils.
- Have high expectations of learning and behaviour and inspire and motivate our children.
- Have excellent numeracy/literacy skills equivalent in English and Maths, and I.C.T. skills sufficient to advance pupils' learning.
- Be supportive, nurturing and understanding with high expectations.
- Seek to make learning exciting and a positive experience.
- Communicate well with parents, carers and members of staff, as well as pupils.
- Demonstrate good communication skills both orally and written.
- Work well as part of a team;
- Be willing to contribute to the wider school life including cover for breakfast club and lunchtimes supervision as required.

In return you will receive:

- Excellent professional development
- The support of committed, enthusiastic and dedicated colleagues
- A supportive and challenging environment
- Pupils who are eager to learn and a credit to their school
- Supportive parents

The hours are 8:30am to 3:15pm Monday to Friday (term time only)

Visits to the school are welcomed and very much encouraged. These can be arranged through the school office Tel:01872 572021

To find out more about Perranporth School, please visit:	<a href="#">Perranporth School</a>
To discuss this position please contact the Headteacher:	Email – head@perranporth.tpacademytrust.org Telephone – 01872 572021
Application packs can be downloaded from:	<a href="http://www.tpacademytrust.org/web/application_pack/604811">www.tpacademytrust.org/web/application_pack/604811</a>
Please email your completed application form and equality & diversity monitoring form by the closing date to:	perranporth@tpacademytrust.org

Please note that successful candidates will be informed via email.

*The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff, workers, volunteers, governors and trustees to share this commitment. All successful applicants will be subject to appropriate pre-employment checks and will be required to complete a Disclosure and Barring Service (DBS) Enhanced Check, a Safeguarding Self-Declaration Form and satisfactory online searches undertaken.*

School Information for Applicants	
<b>School Address:</b>	Perranporth School Liskey Hill Perranporth Cornwall TR6 0EU
<b>School Telephone Number:</b>	01872 572021
<b>School Email Address:</b>	perranporth@tpacademytrust.org
<b>Name of Headteacher:</b>	Alistair Johnson
<b>Website Address:</b>	<a href="#">Perranporth School</a>



## Welcome to Our School

This information pack will provide you with an insight into our school and offer some practical information which will be of use to you as a prospective member of our school community.

Our School enjoys working collaboratively with our partner schools within Truro and Penwith Academy Trust.

We welcome visitors as this is the best way to see our lovely school, experience our creative and captivating curriculum and meet our motivated and engaged children. Please phone the school telephone number provided if you would like to arrange to look around.

## General Background

Our school is located in Perranporth, a vibrant seaside town on the north coast of Cornwall with access to three miles of golden sand. Perranporth town has evolved around the beach which is less than a couple of minutes walk from the school. The school is set in spacious grounds with great facilities including two play areas, an adventure playground, a storytelling area with beautiful views, a large field, a forest classroom, amphitheatre and basketball court. The school offers a rich and diverse curriculum, as well as a full programme of after-school activities and a popular breakfast club. In 2016 we joined the Truro and Penwith Academy Trust and enjoy working collaboratively with our partner schools.

## Class Organisation

The school has 7 classes with a Published Admission Number (PAN) of 210 pupils aged 4-11. Visitors to our school often comment on the friendly atmosphere, well-mannered children and stimulating environment which promotes learning and celebrates achievement. We currently have 207 pupils on roll:

St Piran Class: EYFS - Mrs Lampier & Mrs Williamson

Year 1 – Mrs Green

Year 2 – Mr Barnes

Year 3 – Mr Harris

Year 4 – Mr McCallum

Year 5 – Miss Pryor

Year 6 - Mr McGowan

## Staff Organisation

At Perranporth School, our team of senior leaders, teachers, teaching assistants, administrators, cleaners, caretakers and volunteers all strive to create a positive environment for children, in which they are inspired to learn, be creative and are nurtured to become independent enquirers.

The school has a Headteacher, a Deputy Head, six full-time teachers, two part-time teachers (job-shares), an ICT teacher, a music teacher and a SENCO two days/week. In addition, we have three Higher Level Teaching Assistants and six Teaching Assistants who are a key part of our teaching and learning team.

We also have a School Business Manager who also oversees site management and a highly dedicated and extremely efficient school administrative team. Our cleaners and caretakers work hard to keep the school in order and looking good. Our catering is provided by an external company.

We are strongly committed to staff development and learning.

## Our Curriculum

We recognise pupils as unique individuals with specific talents and needs. We offer our pupils a varied and engaging curriculum which is provided by a dedicated team of enthusiastic and hardworking teachers and support staff. You'll find our classrooms to be places which are hives of activity, full of learning and enquiry. The happiness and success of every child is central to our school's work. Promoting high levels of achievement in all aspects of a child's development is important to us and is reflected in all we do.

Over the last two years, teachers have been busy developing a new curriculum for Perranporth School that is bespoke to our school and our children. We like to share our vision for this new GREEN Curriculum and what drives our learning and planning decisions. Check out our school website for full details.



## Safeguarding

TPAT is committed to safeguarding and promoting the welfare of children and young people and expects all staff, workers, volunteers, governors and trustees to share this commitment.

Shortlisted candidates will be required to complete a Safeguarding Self-Declaration Form as part of their application. We will also carry out online searches as part of our due diligence on the shortlisted candidates, as updated in the Keeping Children Safe in Education recommendations.

This may help identify any incidents or issues that have happened, and are publicly available online, which the School or Trust might want to explore with the candidate at interview.

Successful candidates will be required to complete a Disclosure and Barring Service (DBS) application and Health Assessment form as part of their pre-employment administration. The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provide that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account.

## Application Information

We hope that you find this pack provides all of the information you need in order to consider your application for the post. Should you have any questions or matters you would like to discuss informally, or to arrange a visit, please contact:

Contact Name:	Alistair Johnson
Contact Email Address:	perranporth@tpacademytrust.org
Contact Telephone Number:	01872 572021

Please note that CVs will not be accepted.

Application packs can be downloaded from: [www.tpacademytrust.org/web/application\\_pack/604811](http://www.tpacademytrust.org/web/application_pack/604811)

Closing Date:	Monday 2 <sup>nd</sup> October 2023
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Completed applications must be returned to the email address above and be received by 12 Midnight on the closing date provided.

Interview Date(s):	Friday 13 <sup>th</sup> October 2023
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To ensure the fairness of the selection process, shortlisting will be based upon information which you provide in your application, and assumptions will not be made about your experience or skills. We will look for demonstrable evidence that you meet the criteria set out in the person specification.

If we have not contacted you within 14 days of the closing date, it is unlikely that you have been shortlisted on this occasion. Many thanks for your interest in this post.