



Dream, Believe, Persevere, Achieve



**Truro and Penwith
Academy Trust**

Vacancy Information Pack

School Name:	Cape Cornwall School
Job Title:	Casual Minibus Driver

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Cape Cornwall School

Job Title:	Minibus Driver (Casual Contract)
Pay Point / Pay Range:	TPAT Pay Point 3
Full Time Equivalent Annual Salary:	£22,269 per annum.
Actual Annual Salary for this Role:	Casual Contract. Hours claimed.
Contract Type:	Casual
Hours Per Week / Weeks Per Year	As required on a casual basis.
Closing Date:	None
Proposed Shortlisting Date:	
Proposed Interview Date:	

Cape Cornwall School

Minibus Driver

- Casual Contract
- Term time only
- To start: ASAP
- TPAT Point 3: (£22,269 pro rata per annum) (£11.54 per hour).

Cape Cornwall School is seeking an enthusiastic and reliable person to join our school minibus driver pool for local journeys to and from school, trips and sports fixtures. Experience desirable but not essential and full training will be given. Applicants must be aged over 25 and possess Class D1 on a clean driving licence.

For an informal discussion about the role, please telephone the school on 01736 788501.

Application packs can be downloaded from our website at www.cape.cornwall.sch.uk

Application forms should be returned to Miss Olga Keith, PA to Leadership Team, at: okeith@cape.tpacademytrust.org

To find out more about Cape Cornwall School, please visit:	www.cape.cornwall.sch.uk
To discuss this position please contact the Headteacher:	Miss M Rowland, Office Manager mrowland@cape.tpacademytrust.org 01736 788501
Application packs can be downloaded from:	www.cape.cornwall.sch.uk
Please email your completed application form and equality & diversity monitoring form by the closing date to:	okeith@cape.tpacademytrust.org

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff, workers, volunteers, governors and trustees to share this commitment. All successful applicants will be subject to appropriate pre-employment checks and will be required to complete a Disclosure and Barring Service (DBS) Enhanced Check, a Safeguarding Self-Declaration Form and satisfactory online searches undertaken.

School Information for Applicants

School Address:	Cape Cornwall School
School Telephone Number:	01736 788501
School Email Address:	cape@tpacademytrust.org
Name of Headteacher:	Mr J Hall
Website Address:	www.cape.cornwall.sch.uk

Welcome to Our School

This information pack will provide you with an insight into our school and offer some practical information which will be of use to you as a prospective member of our school community.

Our School enjoys working collaboratively with our partner schools within Truro and Penwith Academy Trust.

We welcome visitors as this is the best way to see our lovely school, experience our creative and captivating curriculum and meet our motivated and engaged children. Please phone the school telephone number provided if you would like to arrange to look around.

General Background

Cape Cornwall School is situated in St Just, in one of the most beautiful parts of Cornwall. Our school is unique, partly due to our size and partly due to our location. We do not believe we are defined by our small stature, however. We believe we are defined by our unique relationships with our students and community and by our strong 'sense of belonging'. In our Ofsted report from January 2023, which judged us to be a 'Good' school across all elements of the inspection framework, inspectors reported that 'Cape Cornwall School is a warm, friendly community where everyone feels valued.' and 'Relationships between pupils and staff are a strength of the school.' Anyone visiting Cape Cornwall School is struck by the calm atmosphere and the positive relationships within the school community.

We have around 275 students on our school roll with a 2 or 3 form entry into each Year group. As a school, we are extremely proud of our strong connections with our local community: we draw our students from four main partner primary schools: Sennen, St Just, Pendeen, St Buryan and St Levan, with students also coming to us from across the wider West Penwith area. We often work in partnership with our feeder primaries as well as with other schools from within our Trust. Cape Cornwall School joined Truro and Penwith Academy Trust in 2017. Supported by our partner secondary schools within the Trust, we have worked together to lead and sustain rapid school improvement.

We are immensely proud of the achievement of our students and of our recent developments which is testament to the hard work and dedication of our staff team. During the recent inspection, inspectors reported that 'Leaders have designed an ambitious, well-sequenced curriculum that meets pupils' needs, including those with SEND.' Our school curriculum is at the heart of everything we do and is the model for progress. We are determined to continue our trajectory of improvement as we seek to innovate and develop our pedagogical practices.

At the heart of Cape Cornwall School, and 'the jewel in our crown', is Kites, an Area Resource Base, which provides a supportive and specialised education for children with a range of complex needs. Inclusion and equality of opportunity are extremely important to us and are a foundation of our core school ethos. Many of our teachers are involved with Kites, delivering their specialist subject knowledge to our students.

Applicants will find Cape Cornwall School to be a happy and thriving community. It is typified by confident and diligent students who are aspirational for their future and who are proud to attend our school. We have high academic standards and expectations of our students and we view their personal development as central to

their education. We firmly believe that education opens doors, minds and opportunities. A high proportion of our families have low incomes and this brings its own challenges for young people growing up in this area of Cornwall. We believe that education is the key to unlocking potential and there is a concrete opportunity here to make a real and lasting difference to the lives of young people.

One of the most exciting developments is our recent 'Digital Transformation'. All our staff and students have an iPad which is used to augment our provision. We are currently engaged in a training programme that is training staff to fully exploit the potential of the devices. Our staff will soon all be 'Apple Teachers' and our ambition is to become an 'Apple Distinguished School'. We are working closely with representatives of 'Shobie' to ensure that students get the very best from their learning experience.

You would be joining, a forward-focused team of staff. Without exception, the staff team at Cape Cornwall have the best interests of students at the forefront of their work and decision-making. We are ambitious for our children's futures and this ambition: to broaden perspective, knowledge and understanding, underpins our curriculum, teaching, care and guidance.

Class Organisation

For more details about our classes, please see our website www.cape.cornwall.sch.uk

Staff Organisation

For more details about our staff organisation, please see our website www.cape.cornwall.sch.uk

Our Curriculum

For more details about our curriculum, please see our website www.cape.cornwall.sch.uk

Safeguarding

TPAT is committed to safeguarding and promoting the welfare of children and young people and expects all staff, workers, volunteers, governors and trustees to share this commitment.

Shortlisted candidates will be required to complete a Safeguarding Self-Declaration Form as part of their application. We will also carry out online searches as part of our due diligence on the shortlisted candidates, as updated in the Keeping Children Safe in Education recommendations. This may help identify any incidents or issues that have happened, and are publicly available online, which the School or Trust might want to explore with the candidate at interview.

Successful candidates will be required to complete a Disclosure and Barring Service (DBS) application and Health Assessment form as part of their pre-employment administration. The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provide that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account.

Application Information

We hope that you find this pack provides all of the information you need in order to consider your application for the post. Should you have any questions or matters you would like to discuss informally, or to arrange a visit, please contact:

Contact Name:	Miss O Keith
Contact Email Address:	okeith@cape.tpacademytrust.org
Contact Telephone Number:	01736 788501

Please note that CVs will not be accepted.

Application packs can be downloaded from: www.tpacademytrust.org/web/application_pack/604811

Closing Date:	N/A
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Completed applications must be returned to the email address above and be received by 12 Midnight on the closing date provided.

Interview Date(s):

To ensure the fairness of the selection process, shortlisting will be based upon information which you provide in your application, and assumptions will not be made about your experience or skills. We will look for demonstrable evidence that you meet the criteria set out in the person specification.

If we have not contacted you within 14 days of the closing date, it is unlikely that you have been shortlisted on this occasion. Many thanks for your interest in this post.