

**Vacancy Information Pack**

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| **School Name:** | Berrycoombe School |
| **Job Title:** | Teacher |

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| **Information Pack Contents** |  |
| Advertisement | Provided in this document |
| School Information for Applicants | Provided in this document |
| Welcome to Our School | Provided in this document |
| General Background | Provided in this document |
| Class Organisation | Provided in this document |
| Staff Organisation | Provided in this document |
| Our Curriculum | Provided in this document |
| Safeguarding | Provided in this document |
| Application Information | Provided in this document |
| Job Description | Attached |
| Person Specification | Attached |
| Letter from Chair of Board of Trustees | [www.tpacademytrust.org/web/application\_pack/604811](http://www.tpacademytrust.org/web/application_pack/604811) |
| Application Form | [www.tpacademytrust.org/web/application\_pack/604811](http://www.tpacademytrust.org/web/application_pack/604811) |
| Equality and Diversity Monitoring Form | [www.tpacademytrust.org/web/application\_pack/604811](http://www.tpacademytrust.org/web/application_pack/604811) |



**Berrycoombe School**

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| **Job Title:** | Teacher Year 4. |
| **Pay Point / Pay Range:** | M1 to M6 (dependent on experience) |
| **Full Time Equivalent Annual Salary:** | £28,000 - £38,810. |
| **Actual Annual Salary for this Role:** | Full time |
| **Contract Type:** | Permanent |
| **Hours Per Week / Weeks Per Year** | Full time term time only |
| **Closing Date:** | 12 midnight on 17th April 2023 |
| **Proposed Shortlisting Date:** | 19th April 2023 |
| **Proposed Interview Date:** | 26th April 2023 |

Berrycoombe School (part of Truro and Penwith Academy Trust) are seeking to appoint an enthusiastic, inspirational and motivated Year 4 Teacher. This is an exciting opportunity to join a friendly, nurturing and successful school.

We are looking for someone to work with our Year 4 class to:

* encourage our children to achieve the highest possible standard of work and conduct.
* Treat pupils with dignity and build relationships rooted in mutual respect and at all times observing proper boundaries appropriate to a teacher’s professional position.
* Be responsible for the learning and achievement of all pupils in the class ensuring equality of opportunity for all.
* Take responsibility for promoting and safeguarding the welfare of children and young people within the school.

The successful applicant will work proactively and effectively in collaboration and partnership with children, parent/carers, staff, governors and external agencies in the best interest of all pupils. ECTs are welcome to apply. Take responsibility for promoting and safeguarding the welfare of children and young people within the school. We are delighted to be recognised as Good by Ofsted this year.

You are welcome to call the school to arrange a visit at a convenient time. If you have any questions about the role, or want any further information please contact the school on 01208 74969.

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| To find out more about Berrycoombe please visit: | www.Berrycoombe School |
| To discuss this position please contact the Headteacher: | Email – kathbsm@berrycoombe.cornwall.sch.uk  Telephone – 012 087 4969 |
| Application packs can be downloaded from: | [www.tpacademytrust.org/web/application\_pack/604811](http://www.tpacademytrust.org/web/application_pack/604811) |
| Please email your completed application form and equality & diversity monitoring form by the closing date to: | kathbsm@berrycoombe.cornwall.sch.uk |

Please note that successful candidates will be informed via email.

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff, workers, volunteers, governors and trustees to share this commitment. All successful applicants will be subject to appropriate pre-employment checks and will be required to complete a Disclosure and Barring Service (DBS) Enhanced Check, a Safeguarding Self-Declaration Form and satisfactory online searches undertaken.

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| **School Information for Applicants** | |
| **School Address:** | Berrycoombe School |
| **School Telephone Number:** | 012 087 4969 |
| **School Email Address:** | kathbsm@berrycoombe.cornwall.sch.uk |
| **Name of Headteacher:** | Craig Robertson |
| **Website Address:** | Berrycoombe School |

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| **Welcome to Our School** |

This information pack will provide you with an insight into our school and offer some practical information which will be of use to you as a prospective member of our school community.

At Berrycoombe we believe that education is important because it gives our children freedom and choice both now and in the future. Education empowers children. We are committed in ensuring that our children make an excellent start to their learning.  
  
At Berrycoombe we have high aspirations and hopes for our children. We will ensure they love their learning and have fun and that they feel safe at school and fulfil their full academic potential.  
  
We are friendly, informal and always willing to listen, support and help.

Our School enjoys working collaboratively with our partner schools within Truro and Penwith Academy Trust.

We welcome visitors as this is the best way to see our lovely school, experience our creative and captivating curriculum and meet our motivated and engaged children. Please phone the school telephone number provided if you would like to arrange to look around.

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| **General Background** |
| Berrycoombe School opened in 1980. Our school serves a challenging cohort and we are committed to raising standards and ensuring that all children achieve. We joined Truro & Penwith Academy Trust in 2018. TPAT is a supportive and collaborative organisation with one primary focus: the improvement of teaching and learning within Cornwall.  The Academy Trust works with local schools to ensure that young people in Cornwall have access to the best possible learning experiences. Berrycoombe Berries Nursery opened in 2022 for 2 to 4 year olds. |

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| **Class Organisation** |
| The school currently has 203 children on roll.  Classes are:  Reception  1 x Year 1 class  1 x Year 2 class  1 x Year 3 classes  1 x Year 4 class  1 x Year 5 classes  2 x Year 6 class (this will be one class from September).  Berrycoombe Berries Nursery have 33 children on roll in classes for 2 and 3 / 4 year olds. |

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| **Staff Organisation** |
| The School has 9 full-time Teachers and 33 Support staff. We currently have a Deputy Headteacher in both KS2 and EYFS, together with a SENCO and PSA (Parental Support Advisor). We have 3 HLTA’s and 27 Teaching Assistants who are a key part of our teaching and learning. We have a dedicated non-teaching team which cover administration and site management responsibilities of the school. |

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| **Our Curriculum** |
| We have invested in providing a bespoke, exciting and creative curriculum which inspires and motivates children and supports high quality learning. At Berrycoombe we believe that children need a safe and nurturing environment to enable each child to develop and grow. The school provides Forestry School programme within the extensive school grounds and the nearby Camel Trail. |

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| **Safeguarding** |
| TPAT is committed to safeguarding and promoting the welfare of children and young people and expects all staff, workers, volunteers, governors and trustees to share this commitment.  Shortlisted candidates will be required to complete a Safeguarding Self-Declaration Form as part of their application. We will also carry out online searches as part of our due diligence on the shortlisted candidates, as updated in the Keeping Children Safe in Education recommendations. This may help identify any incidents or issues that have happened, and are publicly available online, which the School or Trust might want to explore with the candidate at interview.  Successful candidates will be required to complete a Disclosure and Barring Service (DBS) application and Health Assessment form as part of their pre-employment administration. The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provide that when applying for certain jobs and activities, certain convictions and cautions are considered ‘protected’. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account. |

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| **Application Information** |
| We hope that you find this pack provides all of the information you need in order to consider your application for the post. Should you have any questions or matters you would like to discuss informally, or to arrange a visit, please contact:   |  |  | | --- | --- | | **Contact Name:** | Kathryn Williams | | **Contact Email Address** | [kathbsm@berrcyoombe.cornwall.sch.uk](mailto:kathbsm@berrcyoombe.cornwall.sch.uk) | | **Contact Telephone number:** | 012 087 4969 |   Please note that CVs will not be accepted.  Application packs can be downloaded from: [www.tpacademytrust.org/web/application\_pack/604811](http://www.tpacademytrust.org/web/application_pack/604811)   |  |  | | --- | --- | | **Closing Date:** | 17th April 2023 |   Completed applications must be returned to the email address above and be received by 12 Midnight on the closing date provided.   |  |  | | --- | --- | | **Interview Date:** | 26th April 2023 |   To ensure the fairness of the selection process, shortlisting will be based upon information which you provide in your application, and assumptions will not be made about your experience or skills. We will look for demonstrable evidence that you meet the criteria set out in the person specification.  If we have not contacted you within 14 days of the closing date, it is unlikely that you have been shortlisted on this occasion. Many thanks for your interest in this post. |